



# Steveston Community Society

*Serving the Community of Steveston Since 1946*

## LEADER III – Spring Break Camps

Steveston Community Society is accepting applications for **Leader III** positions for our Spring Break Camps. This is a supervisory position involving the delivery of inclusive, safe, and well-managed day camp programs and is responsible for planning the daily activities and themes for the daycamp.

### DUTIES/RESPONSIBILITIES:

- Plan, implement and evaluate developmentally appropriate activities that address the social, physical, intellectual, creative and emotional needs of the children
- Supervise, instruct, lead, organize and build relationships with children in a variety of activities, crafts, sports and games that are creative, flexible and adaptable
- Responsible for direct supervision, leadership and support of the other staff and volunteers
- Follow facility protocol for programs, emergency situations and on out-trips to ensure the physical and emotional program environment is safe for children
- Be a positive role model and communicate effectively with parents, participants, staff, and volunteers
- Maintains assigned budget and petty cash
- Keeps inventory of equipment and supplies
- Ensure the safety of all individuals participating
- Customer Service

### REQUIRED QUALIFICATIONS:

- Grade 12 plus 650+ hours of supervisor and working experience with children, supervisory experience or an equivalent combination of education and experience.
- BCRPA High Five – Principles of Healthy Child Development Certification
- Emergency Child Care First Aid or Standard First Aid and CPR Level B (or higher)
- Successful candidates will be required to complete a police information check

### RECOMMENDED QUALIFICATIONS:

- Experience working with children that require extra support
- Class 4 Driver's license
- Second language
- Experience with cultural diversity
- Challenging behaviours course
- National Lifeguard Certification
- Food Safe Certificate
- Coaching and Leadership experience
- 20 hours of related childcare courses/workshops

### HOURS OF WORK:

- Must be available during the weeks of March 16-20 & March 23-27
- Up to 25 hours/week for 2 weeks (March 16-20 & March 23-27)
- \$19.60/hour

**Interested candidates may apply for this position by sending a cover letter and resume to:**

Kendall Herder – Acting Community Facilities Coordinator - Steveston Community Centre -

[kherder@richmond.ca](mailto:kherder@richmond.ca)

The deadline for receiving applications is Tuesday, **March 3, 2020 at 5:00 p.m.**  
The Steveston Community Society thanks all applicants in advance for their interest.  
Only those candidates under further consideration will be contacted.